

Coalition for the Homeless of Pasco County, Inc.

Continuum of Care Annual General Membership Meeting Minutes

DATE OF MEETING: SEPTEMBER 22, 2022

LOCATION: ZOOM CONFERENCE

TIME STARTED: 9:04A.M. **TIME ENDED:** 10:31A.M.

ATTENDANCE			
THOMAS O'CONNOR BRUNO	MARCY ESBJERG	DAVID MILLER	ETHAN WEILANT
ROSANNE SMITHWICK	ELIZABETH RHODES	MELISSA GILES	KAREN NORRIS
JEFF SKLET	TERESA JEROME	RUTH REILLY	DON ANDERSON
MARK WICKHAM	GEORGE ROMAGNOLI	CHRISTA LONGO	WILL NEWGARD
COMMISSIONER FITZPATRICK	MICHELLE BARTHEL	JULIA PAULS	AIMEEJO BARTH
PATRICIA STONE	KAREN SHINALL	CHRISTINE LONG	JENNIFER WATTS
AMANDA WANDER	LAURA NAUMANN	JOHNPAUL COMAS	JASON THOMAS
JEANNE COULTER	KASSIDY KAPENAKIS	PAULA HOUSE	BEN ORTBERG
TRACIE ENTLER	EMENTI COARY	MARYKATE NAGLITSCH	JENNIFER BUSER
PAULA WARNER	KATHY HUNT	CRISTAL OLIVERA	PAYAL PATEL
STEVE M????	TODD PILLARS	JASON SAFFELS	ROB WINNIETT
CHARNEE BUCKLEY	ASHLY DELANY	ETHAN WEILANT	GUILENE THEODRE
JACKIE GRENON	BRITTANY STEWART	TRANG CHITAKONE	NICOLE CINEAS
BILLY MAJOR	MINTA WALKER	FRANK SIEDL	CHRISTINE SANTANA
KRISTINA LEEK	DANIELLE BIERMAN	GEOFF HARLAN	

AGENDA	ACTIONS
CALL TO ORDER	The meeting was called to order at 9:04AM by Marcy Esbjerg.
INTRODUCTIONS	Introductions All
MINUTES	Approval of Minutes of August 25, 2022 Motion to approve by: Mark Wickham Motion seconded by: Karen Norris No Opposition
UPDATE LEAD AGENCY PERFORMANCE	<p>Marcy Esbjerg: Executive committee met with Lead Agency in August. Lead agency placed on performance improvement plan citing seven areas. CHPC put in an action plan within the 30 days required. After review of action plan, the plan was returned to CHPC to be more specific in addressing items. Hope to meet over new plan in October and are looking at six months of reviewing and helping lead agency to improve in these areas.</p> <p>Christine Long: Noted appreciation of the hard work that CHPC and COC has been doing together and this process will only help in becoming better and more efficient.</p>

<p>VOTE FOR COC MEETING REQUIREMENTS</p>	<p>Leadership Council Nominees shared on screen. Nominees have accepted. Motion to approve the slate of Leadership Council and Executive Committee nominees, new Chair Greg Armstrong: Motion to approve by: Mark Wickham Motion to second by: Geoff Harlan No opposition</p> <p>Amanda Wander: Review of Governance Charter and changes proposed. Don Anderson shared documents and these were delivered to Leadership Council and made available to everyone. Motion to approve revised and presented Governance Charter, Roles and Responsibilities and Code of Conduct and Conflict of Interest: Motion to approve by: Mark Wickham Motion seconded by: Trang Chitakone No Opposition</p> <p>Motion to approve Lead Agency, Coalition for the Homeless of Pasco County: Motion to approve by: Trang Chitakone Motion seconded by: Karen Norris No Opposition</p> <p>Thomas O'Connor Bruno: CHPC and Suncoast Partnership is a mutually beneficial relationship with CHPC staying as lead agency for Pasco County. It is one of the requirements that we provide HMIS to the county COC, so we have contracted with the Suncoast Partnership to provide most of the agency administration assistance.</p> <p>Motion to approve HMIS Lead Agency, Coalition for the Homeless of Pasco County: Motion to approve by: Geoff Harlan Motion seconded by: Jeff Sklet No Opposition</p>
<p>NOFO UPDATES</p>	<p>Thomas O'Connor Bruno: Out of cone of silence. Review of 2 NOFO's. Annual NOFO and Special, Unsheltered populations NOFO.</p> <p>Motion to approve the delegation of the Executive Committee to review and approve the annual application and priority list: Motion to approve by: Mark Wickham Motion seconded by: Rosanne Smithwick No Opposition</p> <p>Motion to approve the delegation of the Executive Committee, specific to the second NOFO, To review and approve submitted to HUD to meet deadlines. Motion to approve by: Geoff Harlan Motion seconded by: Jeff Sklet No Opposition</p> <p>Don Anderson: Recognition and credit to Thomas O'Connor Bruno for extraordinary effort with NOFO process.</p>
<p>BNL UPDATE</p>	<p>Melissa Giles: Report on current By Name List (BNL).</p> <p>Currently there are: 297 individuals, fifty-one adult families, twenty-seven families with minors. Total number of households 375.</p>

	<p>VISPDT scores have returned to being a bit higher than they had been, due to increase in elderly population and new homeless. Possible chance for numbers to decrease once we hit the 90-day period in clarity of clients that have not had services entered. Clients without services for more than 90 days will be exited from BNL.</p> <p>Don Anderson: Explanation of CES and mandate of HUD to identify and evaluate homeless to prioritize based on need and referral process. CES is done to avoid all side door entries.</p> <p>Marcy Esbjerg: Things are slow due to ending grants end of September 2022.</p>
COMMITTEE UPDATES	<p>Coordinated Entry</p> <p>JohnPaul Comas: Review of existing Policy and Procedure manual. Last meeting worked to create a Community Resource Brochure to explain the Coordinated Entry process for all clients, agencies, and community to understand. Hopeful that this will be a useable brochure by the end of November 2022. Most important that we all use the same language, as agencies, so that clients understand the CE process. Still time to join the CE Committee. Email placed in chat to reach out to JohnPaul Comas if interested.</p> <p>Outreach and unsheltered homeless</p> <p>Sword and Spoon/David Miller: Seeing a lot of older homeless and new homeless. Higher VISPDT scores may be because it is taking a while to engage with newer homeless and building relationships.</p> <p>Metropolitan Ministries Brigade/Ethan Weiland: Mirrored what David Miller said. A lot of first time homeless due to loosing housing and evictions. Thanksgiving meal this year at Healing Hearts Café from 11am to 2pm. Brigade team schedule: Email Ethan Weiland or JohnPaul Comas to receive emails of monthly schedule for locations of Brigade team.</p> <p>Strategic Planning</p> <p>Marcy Esbjerg: There is an active sub-committee to look in depth at the GAPS analysis and different reports for the strategic action plan. A draft plan was received by Amanda Wander. There will be one more meeting to review and edit plan to release to the leadership council. The four main objectives are: Reduce instances of unsheltered homeless, increase access and numbers of dedicated affordable housing units for household to exit homelessness, optimize the efficiency and impact of the COC and ensure that every component of our housing crisis response system is housing focused. Draft shared on screen by Don Anderson.</p> <p>Rosanne Smithwick: Importance to write words out of abbreviations the first time as there are many acronyms used and onboarding for the first time someone joins COC to provide a packet of information for an orientation.</p> <p>Application, Project Performance, Review and Ranking</p> <p>Thomas O'Connor Bruno: May want to see if there is anyone that may want to join the committee moving forward, next year. Not needed today.</p> <p>Marcy Esbjerg: Cannot be a conflict of interest when joining committee.</p> <p>Mark Wickham: Interested in joining a committee.</p>
OLD BUSINESS	None
NEW BUSINESS	Charnee Bucklee and Christine Long: Metropolitan Ministries opening up holiday registration on Monday September 26, 2022, online and in person at all campuses.

	Ashly Delaney: Next month is Domestic Violence Awareness Month so if you or your organization would like any trainings or information about DV in October, please reach out to Sunrise of Pasco (adelaney@sunrisepasco.org).
PUBLIC COMMENTS	Don Anderson: Recognition of Marcy being Chair for the past years and successes that have been had. Deserved gratitude for helping us up our game and go to another level.
ADJOURNED	The meeting was adjourned at 10:31am.....Next meeting, COC Leadership Council Meeting October 27, 2022-Location to be determined.